

BY-LAWS OF EXPERIMENTAL AIRCRAFT ASSOCIATION

SPORT AVIATORS CHAPTER 491, INC.

(As amended May 2008)

ARTICLE I

NAME

The name of this organization is the Experimental Aircraft Association, Sport Aviators, Chapter 491 Incorporated.

ARTICLE II

LOCATION OF OFFICE

The office for the transaction of business for the organization shall be located in Santa Barbara County, California.

ARTICLE III

PURPOSES

This social organization exists for the following purposes:

- a. To encourage, aid and engage in scientific research for the improvement and better understanding of aviation and the science of aeronautics.
- b. To foster, promote and engage in aviation education.

ARTICLE IV

Membership

SECTION I: Eligibility for Chapter Membership

Eligibility for membership in the Chapter is open to any person who has an interest in recreational aviation, subject to the classifications of membership listed in Article IV, Sections 1-6.

## SECTION II: Classifications of Chapter Membership

There are six (6) types of Chapter Memberships. These Chapter Membership Classifications include; Regular, Associate, Family, Honorary/Complimentary, Special, and Life. The specific details of these Chapter Membership Classifications are described in the following paragraphs:

- a. Regular Chapter Membership: A Regular Chapter Member shall be any person who pays Chapter dues and is a Member in good standing of EAA (Experimental Aircraft Association, Incorporated).
- b. Associate Chapter Membership: An Associate Chapter Member is any person who has paid Chapter dues but is not a paid member in good standing of EAA (Experimental Aircraft Association, Incorporated).
- c. Family Chapter Membership: A Family Chapter Membership shall be any family, including parents, and children, who pay the appropriate Chapter Membership dues and are Family Members of EAA (Experimental Aircraft Association Incorporated).
- d. Honorary/Complimentary Membership: A Honorary/Complimentary Chapter Member shall be any person to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend an Honorary Chapter Membership. Honorary/Complimentary Chapter Memberships may be given to a person in recognition or appreciation of the support that person has provided to the Chapter. Honorary/Complimentary Chapter Members may not hold any elected or appointed Chapter Office or Position, nor are they entitled to any voting privileges within the Chapter. Honorary/Complimentary Members are not required to be members of EAA (Experimental Aircraft Association Inc.), but the Chapter Office at EAA Headquarters will extend a complimentary one year EAA Membership to any Honorary/Complimentary Chapter Member upon written request from the Chapter Officers, Chapter Board of Directors or Chapter Membership.
- e. Special Chapter Membership: A Special Chapter Member shall be any person, who for temporary or short-term economic reasons is unable to pay the appropriate Chapter Membership dues and to whom the Chapter Officers, Chapter Board of Directors, or Chapter Membership wishes to extend a Chapter Membership. The Chapter Office at EAA Headquarters will extend a one year complimentary EAA Membership to any Special Chapter Member upon written request from the Chapter Officers, Chapter Board of Directors, or Chapter Membership.
- f. Life Chapter Membership: A Life Chapter Membership may be bestowed on an individual Chapter Member at the discretion of the Chapter Officers, Chapter Board of Directors, or Chapter Membership. All Life Chapter Members must be members in good standing of EAA (Experimental Aircraft Association,

Incorporated). A Chapter Life Membership recognizes the long-term commitment to EAA and the Chapter made by the individual. A Life Chapter Member may hold any Chapter Office, shall have full voting privileges within the Chapter, and is exempt from annual Chapter dues.

### SECTION III: Duration of Membership

- a. Duration of membership is for a twelve (12) month period commencing January 1st of each year.
- b. Duration of Honorary membership shall be for one year following as stated in Section I paragraph (b) of this Article.
- c. Renewal of an honorary membership may be made in accordance with Section I, paragraph (b) of this Article.
- d. In accordance with EAA National Bylaws regular chapter members are required to have concurrent membership in the national EAA organization.

### SECTION IV: Expulsion of Members

- a. Any member deemed undesirable by acts or deeds that tend to jeopardize our organization can be expelled from membership at any published meeting by properly executed and collected ballots, with a 75% popular vote wherein at least 50% of the members eligible to vote are represented either in person or by proxy.

### SECTION V: Voting Privileges of Chapter Membership

Voting privileges within the Chapter shall be limited to Regular Chapter Members, Family Chapter Members (excluding Children under 18 years of age), Special Chapter Members, Life Chapter Members. Associate Members and Honorary/Complimentary Chapter Members shall not have voting privileges within the Chapter.

## ARTICLE V

### DUES & ASSESSMENTS

#### SECTION I: Dues

Amount of dues will be approved by the board of directors and a vote of the members.

Payment of dues shall be made to the Treasurer.

c. A member will be subject for suspension when dues are late by over 60 days.

#### SECTION II: Assessments

a. Any assessments will be determined by financial obligation and approved by the board of directors and a vote of the members at a meeting called with this subject on the agenda.

b. Payment of assessments shall be made to the Treasurer.

c. A member will be subject for suspension when assessments are late by over 60 days.

## ARTICLE VI

### OFFICERS

#### SECTION I: Executive Officers

a. The Executive Officers of this organization shall be a President, Vice-President, Secretary and Treasurer.

- b. The President, Vice-President, Secretary and Treasurer shall be elected by the members at the regular meeting of the members and hold office until their successors are elected and qualified.
- c. The Chapter Officers and the Chapter Board of Directors shall ensure all facilities, tools, and other assets of the Chapter are properly insured or protected against loss.

#### SECTION II: President

- a. The President shall be the Chief Executive Office of the Association and of the Board of Directors. He may call any special meeting of the members of the Board of Directors and shall have, subject to the advice and control of the Directors, general charge of the business of the Association. He shall execute in the name of the Association all certificates of membership. He shall execute with the Secretary all contracts, and instruments which have first been approved by the Board of Directors.
- b. The President shall ensure that the Board of Directors have reviewed, and found consistent, the current bylaws.

#### SECTION III: Vice-President

- a. The Vice-President shall be vested with all the powers and shall perform the duties of the President in case of the absence, disability or inability for any reason, of the President to perform the duties of his office.
- b. The Vice-President shall also perform such duties connected with the operation of the Association as he may undertake at the suggestion of the President.

#### SECTION IV: Secretary

- a. The Secretary shall keep the minutes of all proceedings of the members and the Board of Directors in books provided for that purpose. He shall attend to the giving and serving of notices of all meetings

of the members and of the Board of Directors and otherwise. He shall keep a proper membership book showing the name of each member of the Association and the book of By-Laws, and such other books and papers as the Board of Directors may direct. He shall execute with the President, in the name of the Association, all contracts and instruments which have been first approved by the Board of Directors.

b. The Secretary shall perform such duties connected with the operation of the Association as directed by the President.

c. The secretary shall perform all duties incident to said office subject to the control of the Board of Directors.

#### SECTION V: Treasurer

a. The Treasurer and the President shall execute in the name of the Association all checks for the expenditures authorized by the Board of Directors. He shall receive and deposit all funds of the Association in the bank selected by the Board of Directors which funds shall be paid out only by check as hereinbefore provided.

b. The Treasurer shall account for all receipts, disbursements and balance on hand.

c. The Treasurer shall perform such duties connected with the operation of the Association as directed by the President.

d. The Treasurer shall perform all duties incident to said office subject to the control of the Board of Directors.

e. The Treasurer shall provide a written monthly financial summary and a written annual report. The annual report shall be provided to the Board of Directors by January 31 of each year.

#### ARTICLE VII

##### BOARD OF DIRECTORS

a. The powers, business and property of the Association shall be exercised, conducted and controlled by the Board of Directors of not less than five (5) or more than nine (9) members with the number of directors to be an odd number of five (5), seven (7), or nine (9).

b. The Board of Directors shall be divided into classes and will be elected to serve a one year term as follows:

CLASS I: Four Directors in Class I will be elected from members in good standing. Said Directors will also be the officers of the Association, to-wit: President, Vice-President, Secretary and Treasurer.

CLASS II: The Director in Class II will be the immediate past president, and will serve in this capacity for one year only.

CLASS III: Two (2) to five (5) Directors in Class III will be elected from members in good standing.

c. A member of the Board of Directors who misses three consecutive board meetings may, at the discretion of the board, be removed from the Board of Directors by a majority vote. Should a board member miss four consecutive board meetings he/she shall be removed from the Board of Directors for nonparticipation.

d. In case of a vacancy in the Board, the remaining Directors shall fill such vacancy by appointment from the Association membership. If three or more vacancies occur at any one time, they shall be filled by vote of the members at a meeting duly called.

e. Regular meetings of the Board of Directors shall be called at any time and place to be determined by the President.

f. Special meetings of the Board of Directors shall be called at any time on the order of the President or on the order of four Directors.

g. Notice of special meetings of the Board of Directors stating the time and general terms, and the purpose, shall be mailed or personally given to Directors not later than the day before the day appointed for the meeting. If all Directors are present at any meeting, then business may be transacted without previous notice.

h. A majority of the Directors shall constitute a quorum of the Board at all meetings and the affirmative vote of the majority shall be necessary to pass any resolution or authorize any act of the Association.

- i. Each member of the Board of Directors shall serve as such Director without compensation.
- j. The Board of Directors shall cause to be kept a complete record of all acts and proceedings of its meetings.
- k. The Board of Directors shall have the power and authority to promulgate and enforce all rules and regulations pertaining to the use and operation of Association property and to do and perform, or cause to be done and performed any and every act which the Association may lawfully do and perform.

## ARTICLE VIII

### MEETINGS OF MEMBERS

- a. All meetings of the members, except as herein otherwise provided, shall be held at a place to be determined by the President.
- b. Notice of the monthly meetings of the members shall be given prior to the meetings.
- c. Special meetings of the members may be held at such time and place as the President may determine, or may be called by a majority of the Directors.
- d. Notice of special meetings of members, stating the time and in general terms the purpose thereof, shall be given in a like manner as the notice required for the regular meetings.
- e. At any meeting of the members, a quorum shall consist of 20% of all chapter members eligible to vote, represented either in person or by proxy.
- f. The president, or in his absence the Vice-President, or in the absence of the President and Vice-President, a Chairman elected by the members present shall call the meeting of the members to order and shall act as the presiding officer thereof.
- g. At every meeting of the members, each voting member shall have only one vote. In the absence of a member he shall have the right to vote by proxy.
- h. The majority vote of the members present (as determined by section (e) above) is necessary for the adoption of any resolution and for the election of a member to the Board of Directors.
- i. A quorum of voting members must be present or represented by proxy for the adoption of any resolution, except for a resolution that calls for the Chapter to separate its relationship with the



Experimental Aircraft Association, Incorporated. In which case a majority of not less than eighty percent (80%) of the members eligible to vote, present, or represented by proxy, is necessary for the adoption such resolution.

## ARTICLE IX

### VACANCIES

If the office of President, Vice-President, Secretary or Treasurer becomes vacant for any reason, the Board of Directors shall elect a successor who shall hold office for the unexpired term.

## ARTICLE X

### ELECTIONS

- a. The President shall appoint a Nominating committee in September of not less than three (3) members in good standing and shall designate one (1) member to act as Chairman.
- b. Nominations from the Nominating committee or from the chapter membership must be submitted to the chairman prior to the November meeting.
- c. Election Procedures: Election of properly nominated officers and the board of directors shall be held at the November meeting of the Association and each member in good standing shall be entitled to one vote either in person or by proxy.

## ARTICLE XI

### AMENDMENTS

The By-Laws of the Chapter may be amended, or new By-Laws may be adopted at any Regular chapter Meeting of the Chapter Members called for that purpose. Amended or new Bylaws must be passed by a not less than 2/3 (67%) vote of the total Chapter Members eligible to vote and represented at such meeting by ballot or by proxy.

## ARTICLE XII

SEAL

A corporate seal may be provided for.

END